

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State, Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**  
**Chapter 250-4 Apprenticeship, Rule 250-4-.04 Fees and Renewal**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-4 Apprenticeship, Rule 250-4-.04 Fees And Renewal (Hereinafter "Proposed Rule Amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Board at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business June 5, 2018. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its April 10, 2018 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-19; 43-1-25; 43-18-50; and 43-18-54. Finally, the Board voted that it is not legal or feasible in meeting the objectives of O.C.G.A. § 43-1-19; 43-1-25; 43-18-50; and 43-18-54 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on June 12, 2018, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on June 12, 2018 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-4-.04 pursuant to authority contained in O.C.G.A. § 43-1-19; 43-1-25; 43-18-50; and 43-18-54.

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For further information, contact the Board office at (478) 207-2440.

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 2 day of May 2018.



Lisa W. Durden, Director  
Professional Licensing Boards

Posted: 5/2/2018

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State, Professional Licensing Boards Division

**SYNOPSIS OF PROPOSED CHANGES TO THE RULES**  
**Chapter 250-4 Apprenticeship, Rule 250-4-.04 Fees and Renewal**

**Purpose:** The purpose of this amendment is to clarify section content, remove redundant wording, add language for improved understanding of the rule, to align the renewal, late renewal, and lapse dates with Joint Secretary Rules, and to further clarify process of reinstatement

**Main Features:** The main features of this amendment are addition of language in the Rule title, removal of repeated and unnecessary words, amend the renewal, late renewal and lapse dates in (3) and (4) to align with Joint Secretary Rules, and to restructure sentences in (5) to provide clearer information on reinstatement.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE  
PROPOSED AMENDMENTS TO THE RULE**

**Chapter 250-4 Apprenticeship, Rule 250-4-.04 Fees and Renewal**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**Chapter 250-4 Apprenticeship**

**Rule 250-4-.04 Apprentice Fees and Renewal**

- (1) ~~Fees.~~ Each apprenticeship registration expires on March 31 of even-numbered years. ~~Refer to the Fee Schedule for the appropriate fee for registration application.~~
- (2) **Renewal.** An apprenticeship registration may be renewed for a two-year period and requires submission of an application and fee (see fee schedule), due and payable by March 31 of even-numbered years. An apprenticeship registration shall not be renewed more than two (2) times.
- (3) **Late Renewal with Penalty.** An expired apprentice registration may be renewed between April 1 and ~~September~~ April 30 of the renewal year, ~~inclusive, provided that the applicant for renewal submits~~ with submission of a renewal form and a penalty fee in addition to the regular renewal fee. The applicant for renewal may not practice as an apprentice during the late renewal period, nor will any hours be credited during the late renewal period.
- (4) **Revocation.** A registration that is not renewed prior to ~~April~~ May 1 of the renewal year shall result in revocation of the registration. ~~Any hours~~ Hours served after revocation and prior to reinstatement may not be counted toward the ~~3120~~ 3,120 hour requirement for an apprenticeship.
- (5) **Reinstatement.** An apprentice whose registration has been revoked for failure to renew a registration, may within one (1) year of the registration expiration date of the penalty period, submit an may apply for reregistration with submission of an application, renewal fee, and penalty fee and fee for reinstatement. The Board reserves the right to refuse to reinstate a registration and shall not reinstate a registration more than twice.

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- (4) **Revocation.** A registration that is not renewed prior to May 1 of the renewal year shall result in revocation of the registration. Hours served after revocation and prior to reinstatement may not be counted toward the 3,120 hour requirement for an apprenticeship.
- (5) **Reinstatement.** An apprentice whose registration has been revoked for failure to renew a registration, within one (1) year of the registration expiration date, may apply for reregistration with submission of an application, renewal fee, and penalty fee. The Board reserves the right to refuse to reinstate a registration and shall not reinstate a registration more than twice.

Authority: O.C.G.A. § Secs. 43-1-19; 43-1-25; 43-18-50; and 43-18-54